



FEE SHEET 2018

BANKING DETAILS:

Standard Bank Claremont Branch
Account no: 07 187 604 9
Branch Code: 02 51 09

PAYABLE MONTHLY IN ADVANCE, EFFECTIVE FROM JANUARY 2018

Class	Basic fee : R	Total monthly fee including sundries: R	<p>These total fees for 2018 include a monthly sundry charge, tailored for each class. This sundry charge includes the following:</p> <ul style="list-style-type: none"> • A school diary • A school directory • Annual accident insurance • A school photograph • Text book rentals (Classes 1 to 12) • Compulsory sport (PS and HS) • Monthly general stationery (PS & HS) (compass sets Cl 6) • Outings (KG, PS & HS) • Chair-bag and crayons in Class 1 • High School craft materials • Class 9 drama salary recovery from parents • Maynardville visit (High School) • Class camps budgeted to a set amount (Classes 3 to 11) • Class 10 Coming of Age camp <p>Please note that sundry charges will not be refundable.</p> <p>Building Levy: The first child in each family will be charged a Building Levy of R271, with a charge of R134 being levied to cover second and subsequent children.</p> <p>Security Levy: Each family will be charged a security levy of R54 per month (this fee will be levied on the statement of the oldest child).</p>
Kindergarten	3151	3170	
Class 1	3816	4024	
Class 2	3816	3994	
Class 3	3816	4075	
Class 4	4010	4269	
Class 5	4010	4275	
Class 6	4010	4276	
Class 7	4010	4272	
Class 8	4902	5280	
Class 9	4902	5360	
Class 10	4902	5297	
Class 11	5002	5380	
Class 12	5002	5220	
Class 13	5002	5219	

FINANCIAL NOTES

- There will be a 3% rebate for annual fees paid by 31 January 2018. Should other charges be incurred by the class over and above the monthly fees, these will be charged on the statement.
- Monthly fees are payable by 10th of each month. Late payment incurs an administration levy of R150. **Please use child's account number as reference.**
- The school requires payment of full fees during any leave of absence.
- A 5% rebate for siblings will be applied across the board. **No need to apply for this for 2018.**
- **Piano fees:** Those children taking piano lessons will have payments made to the school allocated first against school fees and then for piano lessons. Should school fees not be up to date, the piano teacher will be advised and piano lessons must be discontinued.
- **Class camps:** Provision has been made for one class camp for Classes 3 to 11. Should the projected camp exceed budget for that class, charges may be added to school fees, or parents could fundraise for the extra amount needed, whichever is preferred by them.
- **Stationery specific to a class:** Class-specific stationery or materials not covered under the monthly sundry general stationery charge will be billed as an extra charge.
- **Sundry charges will not be refundable.**
- **Exclusion procedure:**
 1. After one month of non-payment, the School Business Manager speaks to the parents and should come away with a payment plan agreed upon between her and the parents for covering the backlog as well as the way forward (30 days default). This to be confirmed in writing.
 2. If no agreement for payment is reached, or if agreement is broken (i.e. second month of default), then School Business Manager and members of debtors group will meet with the parents to find a way forward. The agreements reached at this meeting are documented and sent to the parents (60 days default).
 3. Should the agreement reached in (2) above be breached, then the School Business Manager prepares a letter (sent by registered mail and email) notifying the parents that the learner will be excluded at the end of the current term and any outstanding fees will be handed over for collection (90 days).

Monthly Afternoon Care fees	5 days/week: R	4 days/week: R	3 days/week: R	2 days/week: R	1 day / week: R
Full day: Anytime longer than 150 minutes : KG and PS	1025	908	747	542	315
Half day: Anytime up to 150 minutes : KG and PS	691	637	538	398	219

Casual charges per hour: R 44 per hour and calculated proportionately thereafter

Siblings waiting for other siblings for a maximum of 60 minutes : R150

Aftercare fees are charged monthly in arrears.

Changes: Please note that any changes to arrangements on the initial application form must be made in writing to the Aftercare supervisor and will require two weeks' notice.

N.B. CHILDREN WILL NOT BE ALLOWED TO ATTEND REGULAR AFTERCARE SESSIONS IF THEIR SCHOOL FEE ACCOUNTS ARE IN ARREARS.